

**AGENDA**  
**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**February 7, 2022, 7:30 P.M.**

**CALL TO ORDER (Pledge of Allegiance)**

**AGENDA APPROVAL**

**PUBLIC COMMENTS/VISITORS:**

**COMMUNICATION:**

1. Bieth Park/Aqua Zone Chair Order Form
2. Caro Cash 2021 Report
3. Invitation to Planning Commission meetings – Indianfields Township

**CONSENT AGENDA:**

1. Regular Council Minutes – January 17, 2022
2. Finance Committee Minutes – January 17, 2022
3. Invoices

**REGULAR AGENDA:** (action required)

1. Banner Request – HDC – Thumb Area Assault Crisis Center, April 1 – 30, 2022
2. Caro Community Hospital Endowment Foundation – Charitable Gaming License
3. Purchase of Gently Used Generator for DPW Building
4. Planning Commission – Special Condition Use for Rightway Automotive
5. Petition for Annexation to the City of Caro – Milton Berry & Connie Bishop
6. Petition for Annexation to the City of Caro – Arturo Reynero

**ITEMS PENDING/POSTPONED:** Change Council Meeting Time

**COMMITTEE/LIAISON POSITION REPORTS:** None

**MAYOR'S REPORT** – Written report submitted

**MANAGER COMMENTS** – Written report submitted.

**CLERK'S REPORT** – Written report submitted.

**ADDITIONAL PUBLIC COMMENTS**

**ADJOURN**

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## Bieth Park/Aqua Zone Chair Order Form



Name: \_\_\_\_\_

Phone No: \_\_\_\_\_

Email: \_\_\_\_\_

Inscription on Plaque: \_\_\_\_\_

Quantity of Chairs (\$350 per chair): \_\_\_\_\_

Total Cost: \_\_\_\_\_

Please make checks payable to "City of Caro" and return to Caro  
City Hall (317 S. State St)

Questions? Please contact Jill White (989-550-1784) or Tanya  
Batschke (989-325-0336)



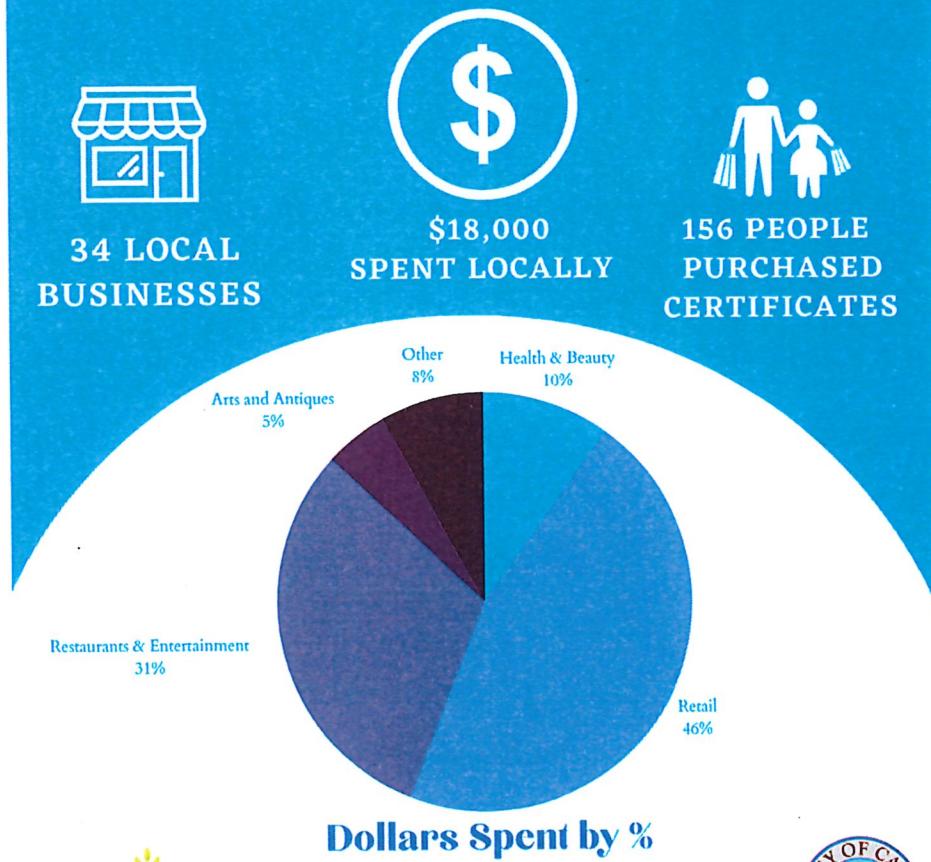
# CARO CASH 2021 REPORT

## *About the Caro Cash 2021 Program:*

In December of 2021, the City of Caro and the Caro Chamber of Commerce were awarded a \$9,000 grant from Consumer's Energy.

This grant would be a match from Consumer's Energy, where every dollar purchased would be doubled, up to an \$18,000 cap.

The City of Caro and the Caro Chamber of Commerce worked collaboratively to design and implement a new program unlike any other in recent years. The Caro Cash program served as a new initiative to stimulate the local economy and small businesses alike.



January 19, 2022

City of Caro  
317 S. State St.  
Caro, MI 48723

Dear Sir or Madam:

This is to notify you that the Indianfields Planning Commission, under the direction and guidance of the Indianfields Township Board, is beginning the review and updating the Township Master Plan.

We are aware that some of you may have previously received a similar notification of this action. However, because of the restrictions that followed the outbreak of the Covid-19 Virus, and personnel changes, both on the Planning Commission and on the Township Board, the process was never completed. The commission that is currently sitting has decided to begin anew.

The Planning Commission will meet on the first Tuesday of January, February, March, May, June, August, October, and November, barring the occurrence of a holiday on that date, at 6:30 PM at the Indianfields Township Hall, located at 1633 Mertz Rd., Caro. You are cordially invited to attend these meetings. In the event of any required Public Hearing, you will be notified as per applicable ordinances governing such events.

Thank you.

Sincerely,

Robert Keilitz, Secretary  
Indianfields Township Planning Commission  
1633 Mertz Rd.  
Caro, MI 48723

## **CITY OF CARO REGULAR COUNCIL MINUTES**

Mayor Joe Greene called the regular meeting of the City Council to order on January 17, 2022, at 7:30 p.m. in the Council Chambers.

Present: Mayor Joe Greene, City Council: Bob Eschenbacher, Kory Batschke, Emily Campbell, Don Hall, Tisha Jones-Holubec, and Jill White

Absent: None

Others: Matthew Lane – City Manager, Rita Papp – Clerk, Michele Perry – Treasurer, Brian Newcomb – Police Chief, Randy Heckroth – Fire Chief/Code Enforcement Officer, Nora Lipetzky – Project Coordinator, and other guests.

### **AGENDA APPROVAL**

#### **22-M-9**

**Motion by Eschenbacher, seconded by Hall to approve the agenda with the addition of:  
# 7. Six Month Financial Update Report, # 8. Change Council Meeting time, and  
Committee/Liaison Position Reports - # 11. Historical Commission.**

**Motion Carried.**

**PUBLIC COMMENT/VISITORS:** None

**COMMUNICATIONS:** None

#### **CONSENT AGENDA:**

1. Regular Council Minutes – January 4, 2022
2. Finance Committee of the Whole minutes – January 4, 2022
3. Invoices
4. Department Reports (\*\*Report at Second Meeting Only)
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement – Randall Heckroth
  - D. DPW/Water Reports – None
  - E. WWTP – None
  - F. Municipal Parking Violations Bureau Report – Rita Papp

#### **22-M-10**

**Motion by Eschenbacher, seconded by Campbell to approve the consent agenda as presented including invoices.**

**Motion Carried.**

**REGULAR AGENDA:** (action required)

#### **1. Open Public Hearing – Parks & Recreation 5-year Masterplan**

Mayor Green opened Public Hearing – Parks & Recreation 5-year Masterplan.

Sean Smith – Commented on the Parks & Recreation Plan. He is proud of all the hard work that went into this project. The committee gained good input and some tools to use going forward.

Nora Lipetzky, Project Coordinator – Commented on the all the work that went into creating the Parks & Recreation 5-year Masterplan. She went over the three components of the Parks & Recreation 5-year Masterplan and an in-depth explanation on each component.

Herb Sheardy – Inquired on total population of the City of Caro.

Matt Lane, City Manager – Thanked Nora Lipetzky, Project Coordinator for all her hard work and dedication on completing the Parks & Recreation 5-year Masterplan.

## **2. Close Public Hearing – Parks & Recreation 5-year Masterplan**

**22-M-11**

**Motion by Eschenbacher, seconded by White to close the Public Hearing – Parks & Recreation 5-year Masterplan.**

**Motion carried.**

## **3. Action on Parks & Recreation 5-year Masterplan**

**22-M-12**

**Motion by Eschenbacher, seconded by Hall to accept and approve the Parks & Recreation 5-year Masterplan as presented.**

**Motion carried.**

## **4. Small Urban Program Project Selection Committee Proposal**

**22-M-13**

**Motion by Batschke, seconded by Eschenbacher to accept the recommendations of the City Manager and allow him to submit program applications to the East Michigan Council of Governments and Michigan Department of Transportation.**

**Motion carried.**

## **5. Performance Resolution for Governmental Agencies – MDOT Permit**

**22-M-14**

**Motion by Batschke, seconded by White to accept and approve the Performance Resolution for Governmental Agencies – MDOT permit and authorize City Clerk to sign the document.**

**Motion carried.**

## **6. Consent and Franchise Agreement – Putman Medical Project**

**22-M-15**

**Motion by Hall, seconded by Jones-Holubec to accept and approve the Consent and Franchise Agreement – Putman Medical Project as presented and to authorize the City Clerk and Mayor to sign document.**

**Roll Call Vote: Batschke – yes, Campbell – yes, Eschenbacher – yes, Hall – yes, Jones-Holubec – yes, White – yes, Mayor Greene – no.**

**Motion carried.**

## **7. Six Month Financial Update Report**

**22-M-16**

**Motion by Eschenbacher, seconded by Batschke to accept and approve the Six-Month Financial Update Report as presented by Michele Perry – Treasurer.**

**Motion carried.**

## **8. Change Council Meeting Time**

**22-M-17**

**Motion by Batschke, seconded by Eschenbacher to postpone this item to next Council meeting.**

**Motion carried.**

### **ITEMS PENDING/POSTPONED: None**

### **COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Greene) – Meeting is Wednesday, January 19, 2022.
2. Chamber of Commerce (Manager) – Caro Chamber of Commerce is considering joining the Michigan Chamber of Commerce. This is the 100<sup>th</sup> Anniversary year for the Caro Chamber of Commerce. They are working on a centennial logo. The Caro Chamber of Commerce is working on enhancing downtown events, promoting businesses, and a strategic plan.
3. Downtown Development Authority (Hall) – Meeting was canceled.
4. Fair Board (White) – No report.
5. Parks & Recreation (White) – 5-year Masterplan is complete. Meeting is Wednesday, January 19, 2022. She gave an update on the chair fundraiser for Parks & Recreation.
6. Planning Commission (Eschenbacher) – Had meeting on Tuesday, January 11, 2022. RightWay Auto is coming to Caro in the old Family Video building. There was an update presented to the Planning Commission on the Masterplan from Rowe. There is a Community Vision Session for the Masterplan scheduled for February 1, 2022, 6:00 p.m. to 8:00 p.m. at Midway Hall at the Fairgrounds.
7. Tuscola County Board of Commissioners (Jones-Holubec) – Read the minutes. Commented that the County hired a new 911 Dispatcher and stated that it was Radon awareness month. Senator Daley will be at the next Tuscola County Board of Commissioners meeting January 24, 2022.
8. Zoning Board of Appeals (Greene) – No meetings.
9. Indianfields Township (Greene) – Township board discussed the purchase of a LED sign, the franchise agreement, Indianfields Park, GPS for cemetery plots, and they also changed their financial institution to Frankenmuth Credit Union.
10. Almer Township (Campbell) – Township board discussed the 1<sup>st</sup> reading of their solar ordinance, MedStar, redistricting, and their roads.

11. Historical Commission (no longer supported with a City Liaison) – Council Member Jones-Holubec shared an email she received with concerns regarding a bill for repairs on a thermostat in the building. City Manager stated that according to their lease agreement, they must maintain the building. City is no longer responsible.

**MAYOR'S REPORT** – Written report submitted.

**MANAGER'S COMMENTS** – Written report submitted.

Highlighted - Aldi's project & MDOT requiring permits, working on scheduling a meeting with stakeholders and MMR, had a lunch meeting with EDC, working on adult use permits for marihuana, attended a virtual re-development meeting, and working on the budget.

**CLERK'S REPORT** – Written report submitted

**TREASURER'S REPORT** – Written report submitted

Verbal addition – Working with Frankenmuth Credit Union to transition to their institution. She has contacted all the other banks to inform them of the Council's decision to go with another banking institution. She is attending online training Thursday and Friday.

**ADDITIONAL PUBLIC COMMENT:**

Randy Heckroth, City of Caro Fire Chief – Thanked the City Staff, the City Council, and the City Manager for continued support. Commented that the Fire Department had 308 calls for 2021. He continued to discuss in detail his report that was submitted.

**22-M-18**

**Motion by Eschenbacher, seconded by Batschke to adjourn the meeting at 8:34 p.m.**

**Motion carried.**

Rita Papp  
City Clerk

## **CITY OF CARO FINANCE COMMITTEE MINUTES**

Finance Chair Bob Eschenbacher called the Finance Committee meeting to order on January 17, 2022, at 6:30 p.m. in the Council Chambers.

Present: Chair Bob Eschenbacher, Kory Batschke, and Jill White

Absent: None

Others: Joe Greene – Mayor, Matthew Lane – City Manager, Rita Papp – Clerk, Michele Perry – Treasurer and other guests

### **PUBLIC COMMENT/VISITORS: None**

### **BUSINESS ITEMS:**

#### **1. 6 Month Financial Update**

**Motion by Batschke, seconded by White to accept the 6 Month Financial Update Report and present the 6 Month Financial Update Report to Council for approval. Motion carried.**

### **OTHER ITEMS:**

Michele Perry – Treasurer requested to schedule a Finance Committee for April 18, 2022. Meeting time TBD.

Michele Perry – Treasurer requested the Finance Committee to authorize City Manager to start a RFP bidding process for auditor services.

Michele Perry – Treasurer stated that one half of the ARPA funds have been received. Discussion followed on the ARPA funds guidelines. The ARPA funds must be obligated by 2024 and used by 2026.

Matt Lane – City Manager discussed the status of the wells, sewer plant, and arsenic plant and the funds that will be needed to repair issues.

**Motion by Batschke, seconded by White to adjourn the meeting at 7:04 p.m.**

**Motion carried.**

Rita Papp  
City Clerk

| GL Period | Chk Issue Date | Check No | Vendor No | Payee                       | Amount       |
|-----------|----------------|----------|-----------|-----------------------------|--------------|
| 01/22     | 01/19/2022     | 74671    | 886       | MICHIGAN MUNICIPAL LEAGUE   | 13.70        |
| 01/22     | 01/31/2022     | 74687    | 2489      | FRANKENMUTH CREDIT UNION    | 3,525,000.00 |
| 02/22     | 02/01/2022     | 75001    | 240       | U.S. POSTMASTER             | .00 V        |
| 02/22     | 02/01/2022     | 75002    | 240       | U.S. POSTMASTER             | .00 V        |
| 02/22     | 02/01/2022     | 75003    | 240       | U.S. POSTMASTER             | 610.00       |
| 02/22     | 02/04/2022     | 75004    | 2403      | ADVANCE AUTO PARTS          | .00 V        |
| 02/22     | 02/04/2022     | 75005    | 2817      | AMAZON CAPITAL SERVICES     | .00 V        |
| 02/22     | 02/04/2022     | 75006    | 67        | ANDERSON, TUCKEY, BERNHA    | .00 V        |
| 02/22     | 02/04/2022     | 75007    | 2492      | ANTHONY JOBES               | .00 V        |
| 02/22     | 02/04/2022     | 75008    | 76        | APOLLO FIRE EQUIPMENT CO.   | .00 V        |
| 02/22     | 02/04/2022     | 75009    | 2580      | AUTO-WARES GROUP            | 234.69       |
| 02/22     | 02/04/2022     | 75010    | 590       | BELL - WASIK, INC.          | 373.75       |
| 02/22     | 02/04/2022     | 75011    | 2462      | BIOTECH AGRONOMICS INC      | 446.33       |
| 02/22     | 02/04/2022     | 75012    | 179       | BRINKMAN EXCAVATING         | 525.00       |
| 02/22     | 02/04/2022     | 75013    | 2755      | CAPITAL ONE                 | 145.90       |
| 02/22     | 02/04/2022     | 75014    | 233       | CARTER LUMBER               | 1,372.69     |
| 02/22     | 02/04/2022     | 75015    | 1297      | CITY OF CARO                | 1,622.85     |
| 02/22     | 02/04/2022     | 75016    | 295       | CIVIC SYSTEMS, LLC          | 350.00       |
| 02/22     | 02/04/2022     | 75017    | 2728      | CIVICPLUS LLC               | 2,000.00     |
| 02/22     | 02/04/2022     | 75018    | 319       | CONSUMERS ENERGY            | 714.15       |
| 02/22     | 02/04/2022     | 75019    | 328       | CORRPRO COMPANIES, INC.     | 820.00       |
| 02/22     | 02/04/2022     | 75020    | 388       | DTE ENERGY                  | 21,529.51    |
| 02/22     | 02/04/2022     | 75021    | 2174      | EMTERRA ENVIRONMENTAL U     | 37,127.70    |
| 02/22     | 02/04/2022     | 75022    | 447       | ENVIRONMENTAL RESOURCE      | 42.00        |
| 02/22     | 02/04/2022     | 75023    | 2345      | FERGUSON ENTERPRISES LLC    | 278.60       |
| 02/22     | 02/04/2022     | 75024    | 2150      | FIRST BANKCARD              | 2,401.18     |
| 02/22     | 02/04/2022     | 75025    | 2766      | FOSTER, SWIFT, COLLINS & SM | 2,410.00     |
| 02/22     | 02/04/2022     | 75026    | 1351      | GRAINGER                    | 290.65       |
| 02/22     | 02/04/2022     | 75027    | 226       | HIRSCHMAN OIL SUPPLY INC    | 829.37       |
| 02/22     | 02/04/2022     | 75028    | 1838      | HOTSY OF MID-MICHIGAN, INC. | 1,010.27     |
| 02/22     | 02/04/2022     | 75029    | 2550      | INTERNATIONAL ASSOC OF CH   | 190.00       |
| 02/22     | 02/04/2022     | 75030    | 1391      | JACK DOHENY SUPPLIES, INC.  | 594.78       |
| 02/22     | 02/04/2022     | 75031    | 2834      | JUDY SHOUP                  | 82.20        |
| 02/22     | 02/04/2022     | 75032    | 683       | KAPPEN TREE SERVICE         | 1,650.00     |
| 02/22     | 02/04/2022     | 75033    | 770       | KEN MARTIN ELECTRIC, INC    | 175.00       |
| 02/22     | 02/04/2022     | 75034    | 2190      | KIRK'S SUPPLY               | 37.98        |
| 02/22     | 02/04/2022     | 75035    | 2702      | KRISTAL'S HELPING HAND LLC  | 710.00       |
| 02/22     | 02/04/2022     | 75036    | 733       | LAWSON PRODUCTS, INC.       | 140.58       |
| 02/22     | 02/04/2022     | 75037    | 391       | MEDLER ELECTRIC COMPANY     | 176.00       |
| 02/22     | 02/04/2022     | 75038    | 2591      | MESSA                       | 26,945.13    |
| 02/22     | 02/04/2022     | 75039    | 930       | NORTHERN TOOL & EQUIP. CO.  | 5,251.35     |
| 02/22     | 02/04/2022     | 75040    | 2674      | OAKLAND COUNTY              | 460.50       |
| 02/22     | 02/04/2022     | 75041    | 945       | ORKIN - 556 SAGINAW         | 55.00        |
| 02/22     | 02/04/2022     | 75042    | 2386      | PYRAMID PAVING & CONTRACT   | 358,470.47   |
| 02/22     | 02/04/2022     | 75043    | 2642      | R&R TECHNICAL SERVICES      | 5,160.00     |
| 02/22     | 02/04/2022     | 75044    | 1054      | ROWE PROFESSIONAL SVS CO    | 15,641.50    |
| 02/22     | 02/04/2022     | 75045    | 1126      | STATE OF MICHIGAN - ELGE CA | 18.00        |
| 02/22     | 02/04/2022     | 75046    | 2569      | TEAM FINANCIAL GROUP        | 299.00       |
| 02/22     | 02/04/2022     | 75047    | 2833      | THOMAS REESE                | 80.00        |
| 02/22     | 02/04/2022     | 75048    | 1189      | THUMB CELLULAR              | 123.90       |
| 02/22     | 02/04/2022     | 75049    | 1190      | THUMB MEAT MARKET LLC       | 35.80        |
| 02/22     | 02/04/2022     | 75050    | 1866      | TIM LONEY                   | 1,625.00     |
| 02/22     | 02/04/2022     | 75051    | 1212      | TRACTOR SUPPLY COMPANY      | 522.45       |

CITY OF CARO

Check Register  
Check Issue Dates: 1/18/2022 - 2/7/2022

Page: 2

Feb 04, 2022 02:42PM

| GL Period     | Chk Issue Date | Check No | Vendor No | Payee                     | Amount                     |
|---------------|----------------|----------|-----------|---------------------------|----------------------------|
| 02/22         | 02/04/2022     | 75052    | 1234      | TUSCOLA COUNTY            | 2,442.92                   |
| 02/22         | 02/04/2022     | 75053    | 1242      | TUSCOLA COUNTY FIRE FIGHT | 125.00                     |
| 02/22         | 02/04/2022     | 75054    | 1248      | TUSCOLA COUNTY ROAD COM   | 391.31                     |
| 02/22         | 02/04/2022     | 75055    | 1252      | TUSCOLA COUNTY TREASURE   | 205.40                     |
| 02/22         | 02/04/2022     | 75056    | 1271      | USA BLUEBOOK              | 1,498.19                   |
| 02/22         | 02/04/2022     | 75057    | 2644      | WATER SOLUTIONS UNLIMITED | 2,291.00                   |
| 02/22         | 02/04/2022     | 75058    | 1327      | WEBER STEEL INC           | 32.03                      |
| 02/22         | 02/04/2022     | 75059    | 2403      | ADVANCE AUTO PARTS        | 133.31                     |
| 02/22         | 02/04/2022     | 75060    | 2817      | AMAZON CAPITAL SERVICES   | 1,879.91                   |
| 02/22         | 02/04/2022     | 75061    | 67        | ANDERSON, TUCKEY, BERNHA  | 14,700.00                  |
| 02/22         | 02/04/2022     | 75062    | 2492      | ANTHONY JOBES             | 17.50                      |
| 02/22         | 02/04/2022     | 75063    | 76        | APOLLO FIRE EQUIPMENT CO. | 4,800.00                   |
| Grand Totals: |                |          |           |                           | <u><u>4,047,109.55</u></u> |

Report Criteria:

Report type: Summary

| City of Caro   |   |                             |
|--|---|-----------------------------|
| Expense Totals Sheet For All Funds                         |   |                             |
| Checks to be run on 2/07/2022                              |   | AMOUNT                      |
|  |   |                             |
| 101  | General Fund                                    | \$ 60,579.66                |
| 202  | Major Street Fund                               | 682.25                      |
| 203  | Local Street Fund                               | 367,554.22                  |
| 204  | Municipal Street Fund                           | 782.64                      |
| 242  | DDA   | 4,836.19                    |
| 265  | Drug Forfeiture Fund                            | 0.00                        |
| 301  | Debt Service                                    | 0.00                        |
| 536  | Fire Department Fund                            | 7,701.93                    |
| 590  | Sewer Fund                                      | 18,588.92                   |
| 592  | Water Fund                                      | 21,869.52                   |
| 596  | Sanitation Fund                                 | 38,091.08                   |
| 661  | Equipment Fund                                  | 3,426.64                    |
| Trust & Agency - Tax settlements                           |   | 0.00                        |
|  |   |                             |
|  |   | <b>TOTALS \$ 524,113.05</b> |
|  |   |                             |
| Hand Checks & EFTs   |   |                             |
| Check #  | Name of Vendor                                  |                             |
| EFT  | Superfleet - fuel account                       | \$ 1,846.50                 |
| EFT  | Wex Bank - new fuel account                     | \$ 157.00                   |
| 74671  | Michigan Municipal League for unemployment      | \$ 13.70                    |
| 75003  | U. S. Postmaster for utility bills to be mailed | \$ 610.00                   |
|  |   |                             |
|  |   |                             |
|  |   |                             |
| Total of Hand Checks to Approve                            |   | \$ 2,627.20                 |
|  |   |                             |
|  |   |                             |
|  |   |                             |
| Amount taken in through tax and paid out through tax       |   | \$ -                        |
|  |   |                             |
| Bills paid by all funds with out tax settlements           |   | \$ 524,113.05               |
|  |   |                             |
| <b>TOTAL OF BILLS TO BE APPROVED FOR THIS PERIOD</b>       |   | <b>\$ 524,113.05</b>        |
|  |   |                             |
| Check 74687 written to transfer funds from Huntington Bank |   |                             |
| to Frankenmuth Credit Union                                |   | \$ 3,525,000.00             |
|  |   |                             |
| Total of checks written since last meeting                 |   | \$ 4,049,113.05             |

## CITY OF CARO Banner Policy

- Only non-profit organizations will be authorized to hang banners within the City.
- Banners shall be related to an activity, taking place within the City of Caro.
- City DPW Personnel will be responsible for Banner placement.
- City Council must approve all requests for Banners.
- Banners shall be hung for a period not to exceed two weeks.
- No Banners will be stored by City.
- Banners must be 24" to 28" wide and 25' long with wind vents (1/2 moon slit).
- All Banners will be dropped off not sooner than 48 hours prior to the event and picked up no later than 48 hours after the event at DPW, 741 Hooper St. Caro.
- The City reserves the right to refuse any banners that are unsightly, material is not durable or are deemed a safety factor.

### BANNER REQUEST

NAME April Major, Survivor Support Manager PHONE 989-672-1709

ORGANIZATION Human Development Commission - Thumb Area Assault Crisis Center

EVENT April is Sexual Assault Awareness Month

DATE YOU WISH BANNERS TO BE PUT UP April 1st, 2022

DATE YOU WISH BANNERS TO BE TAKEN DOWN April 30th, 2022

Approved By: \_\_\_\_\_  
City Council  
By: City Clerk \_\_\_\_\_  
Date \_\_\_\_\_

Adopted by Council: 04-03-06 Revised 09-07-21

Policy # 06-002

## Rita Papp

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**From:** chrispbacon4765@charter.net  
**Sent:** Thursday, February 3, 2022 6:33 AM  
**To:** Rita Papp; Matthew Lane  
**Subject:** Local Governing Body Resolution for Charitable Gaming Licenses  
**Attachments:** Caro Community Hospital Endowment Foundation.pdf

Good morning! I am a board member of the Caro Community Hospital Endowment Foundation. This is a request for approval of the above stated resolution to get pre qualified for a raffle license to conduct licensed gaming events for the Caro Foundation.

In looking at your website I see you have a meeting of the council on Monday at 7:30pm. Is it possible for this item to make it on your agenda Monday? If not will you tell me when it can make it on the agenda? Do I need to be present for this presentation. I am the retired city clerk of Vassar and it depended for the City of Vassar, on what it was to be presented we may or may not have someone come to present to council. I just want to do what you want me to do. If I don't need to be present then I won't.

We are trying to get this done as soon as possible because before we know it February will be over. If this can happen right away the board just wants to confirm that this document is approved in the following name:

### CARO COMMUNITY HOSPITAL ENDOWMENT FOUNDATION

If someone could let me know what will happen, when it will happen and if additional information is needed that would be greatly appreciated. You have my email and my phone is 989-574-8204. If I don't answer I will call you back.

Sincerely,  
Christina (Tina) Bacon  
Board Member  
Caro Community Hospital Endowment Foundation



## LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL.432.103(K)(ii))

At a \_\_\_\_\_ meeting of the \_\_\_\_\_  
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by \_\_\_\_\_ on \_\_\_\_\_  
DATE

at \_\_\_\_\_ a.m./p.m. the following resolution was offered:  
TIME

Moved by \_\_\_\_\_ and supported by \_\_\_\_\_

that the request from \_\_\_\_\_ of \_\_\_\_\_,  
NAME OF ORGANIZATION CITY

county of \_\_\_\_\_, asking that they be recognized as a  
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for \_\_\_\_\_.  
APPROVAL/DISAPPROVAL

### APPROVAL

Yea: \_\_\_\_\_

### DISAPPROVAL

Yea: \_\_\_\_\_

Nay: \_\_\_\_\_

Nay: \_\_\_\_\_

Absent: \_\_\_\_\_

Absent: \_\_\_\_\_

I hereby certify that the foregoing is a true and complete copy of a resolution offered and  
adopted by the \_\_\_\_\_ at a \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on \_\_\_\_\_.  
DATE

SIGNED: \_\_\_\_\_  
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.  
PENALTY: Possible denial of application  
BSL-CG-1153(R6/09)

# CITY OF CARO

MANAGER  
MATTHEW LANE  
CLERK  
RITA PAPP  
TREASURER  
MICHELE PERRY  
ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-2226  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
JOE GREENE  
CITY COUNCIL  
BOB ESCHENBACHER  
DON HALL  
TISHA JONES-HOLUBEC  
JILL WHITE  
EMILY CAMPBELL  
KORY BATSCHEKE

## MEMORANDUM

**TO:** City Council  
**FROM:** Matthew S. Lane, City Manager  
**DATE:** February 3, 2022  
**RE:** Purchase of Gently-Used Generator for DPW building

---

### **BACKGROUND:**

As you may know, the DPW building does not have a back-up generator. With the power outages and weather events of the last few months, we have been working on plans to get one. We were notified by Ken Martin Electric that a client of his is upgrading from a relatively new model to a larger one for their needs. He advises that the generator is only 2.5 years old and has been well maintained. Cost of this generator would \$13,000. The same generator brand new would be about \$18,000, if you could even get one ordered).

There are funds in building and grounds that can be transferred to cover this expense, if approved.

### **RECOMMENDATION:**

It is my recommendation that Council approve the purchase of the used 35 KW generator in the amount of \$13,000.

### **MOTION:**

Option 1:

To ACCEPT the recommendation of the City Manager and approve the purchase of the used 35 KW generator in the amount of \$13,000.

Option 2:

To DECLINE the recommendation.

Option 3:

To POSTPONE action until the next Council Meeting.

# CITY OF CARO

MANAGER  
MATTHEW LANE  
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EMILY CAMPBELL  
KORY BATSCHEKE

## MEMORANDUM

**TO:** City Council  
**FROM:** Matthew S. Lane, City Manager  
**DATE:** February 3, 2022  
**RE:** PC Recommendation- Special Condition Use for Rightway Automotive

---

### **BACKGROUND:**

As you may know, the City of Caro has received a zoning request from Rightway Automotive, an independent used vehicle retailer based in Saginaw, Michigan and owned by the Garber Management Group of Saginaw. Rightway Automotive has proposed to develop the former Family Video property located at 744 South State Street into an outdoor sales space for used automobiles, which is designated as a special condition use in the B2- General Business District. As such, the Planning Commission has met with the developer to discuss their plans, administration has properly notified all property owners within 300-feet of the proposed development, noticed and held a public hearing on the proposed special condition use.

The public hearing was held on Tuesday, January 25<sup>th</sup>, 2022 at 7:00PM. No members of the public were in attendance. The planning commission approved the site plan pending administrative review of the photometric plan and also voted to recommend approval of the special condition use permit to the City Council.

The developer agreed to rework the photometric plan to be consistent with other similar business in the area. The developer submitted a modified version of the plan based on additional study conducted by their consultant that fits within a more comparable range to other area dealers including Curtis Garber, Bell Wasik and Moore Motors.

After reviewing the new photometric details in comparison to the existing benchmarks, the data contained in the plan meets the conditions set forth by the planning commission.

### **RECOMMENDATION:**

It is the recommendation of administration and of the Planning Commission that City Council approve the special condition use permit for Rightway Automotive at 744 South State Street.

### **MOTION:**

Option 1:

To ACCEPT the recommendation of administration and the Planning Commission to Council approve the special condition use permit for Rightway Automotive at 744 South State Street.

Option 2:

To DECLINE the recommendation.

Option 3:

To POSTPONE action until the next Council Meeting.

# RightWay® Automotive Credit



744 S State St  
Caro, MI 48723

New RightWay Location

Caro, MI



## a message from our owner

Richard J. Garber

### Welcome,

For over 110 years, Garber Automotive Group has had one mission in mind: to create an experience for our customers for which they choose to return to do business with us again. My grandfather, Guy S. Garber, founded this company based on that mission and a few simple values: Honesty, Respect, Empathy, Integrity, Pride and Work Ethic. As a corporate family, we are striving to live up to those values every single day.

My grandfather's dedication to exceptional customer service guided our company through two World Wars and the Great Depression. He was also a compassionate and charitable man who was invested in his community, founding several local organizations and serving on the board of many more.

Those values lived on in my father, Richard Garber Sr., and my uncle, Norman F. Geyer, who led the organization through the '60s and '70s. Like my grandfather before them, they were models for salesmanship, customer service, and civic leadership.

We've come a long way as an organization. From our beginnings as a single-point dealership to where we are today: an organization with 60+ new and used car dealerships and over a billion dollars in annual sales. All of this growth and success is attributed to our 2,300+ team members that don't talk about our company values but live them! Creating an experience that our customers return for and our commitment to give back to the communities we serve sets us apart.

A handwritten signature in black ink, appearing to read "Richard J. Garber".

“

## MISSION STATEMENT

**We're only doing our jobs when we create an experience for the customers for which they choose to return and do business with us again.**

”



## CORPORATE VALUES

### Honesty

Truthful at all times.

### Respect

To show consideration and honor for each other.

### Empathy

To be able to understand another's position.

### Integrity

To be of good sound moral principle, trustworthy, sincere.

### Pride

Sense of self-worth. Making a difference in people's lives.

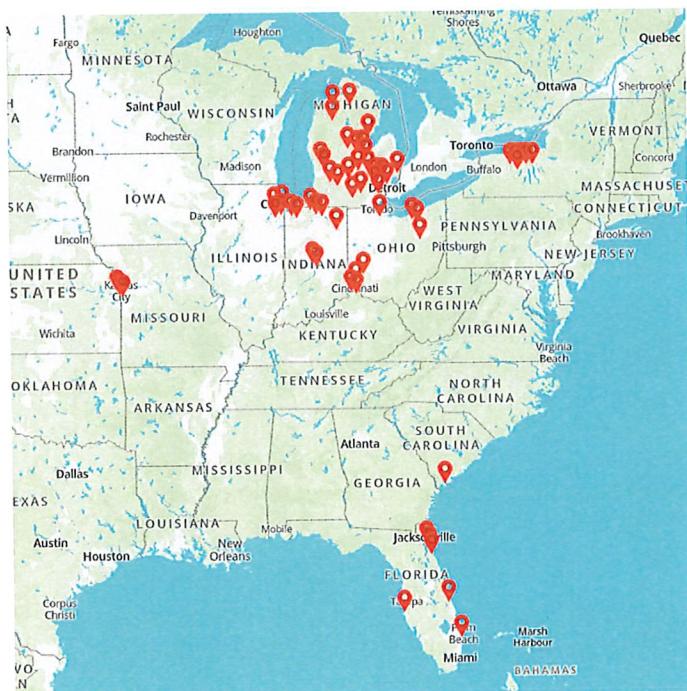
### Work Ethic

Working as a team to meet or exceed expectations.



## Nationwide company based here in Mid-Michigan

Our company was founded in 1907 in Mid-Michigan and has since expanded nationwide with over 64 car dealerships.



**1907** founded in

**2,400** employees

**64** dealerships

**\$1B+** annual sales

### OUR ORGANIZATION'S COMPANIES INCLUDE





## Giving back

Our organization gives back over \$1.5 million to local community organizations every year.

**\$1,500,000+**

Given Back to Community Organizations Every Year

**10,000+**

Community Service Hours  
by Employees Each Year

**200+**

Local Organizations  
Employees Donate Time to

### ORGANIZATIONS WE SUPPORT INCLUDE





## We support our community partners

Our organization supports the communities where we are fortunate enough to do business in.



Flint

### RightWay picks up tab after failed Patsy Lou fireworks sponsorship in Corunna



By [Amanda Emery | aemery@mlive.com](mailto:aemery@mlive.com)

CORUNNA, MI -- After a sponsorship with one dealership fell through, another stepped up to cover the cost for Corunna's fireworks display, as well as next year's show.

RightWay Automotive Credit announced a two-year fireworks sponsorship commitment to the city of Corunna on Thursday, Oct. 15. The dealership stepped up after [a sponsorship from the Patsy Lou General Motors dealership fell through](#).



## Newer vehicles

We offer like-new cars that the Caro community will rave about.

- ▶ 2010 - 2021 models available
- ▶ 6-month / 6,000-mile limited warranty
- ▶ 24 x 7 roadside assistance
- ▶ 70-point safety inspection
- ▶ 2 years of oil changes

### OUR MOST POPULAR MODELS



2018 RAM 1500

2019 Jeep Cherokee

2020 Chevrolet Malibu

2020 Chevrolet Equinox



## Top lender partners

RightWay has 30+ banks, credit unions, and finance companies that will compete for Caro residents' business.

✓ As low as 2.99% APR

✓ As low as \$0 down

✓ Up to 84 month financing

OUR LENDER PARTNERS INCLUDE





## 23,781 happy reviews and counting

We're not your usual car dealer, we make car buying easy.



Ryan & Rose S.  
2020 Jeep Compass



Stephanie D.  
2017 Chevrolet Silverado



Afton T.  
2019 Chevrolet Equinox



Joshua G.  
2018 GMC Sierra Denali



A+ BBB Rating

24 Years in Business

# Google

4.8 ★★★★☆

12,361 Google Reviews

# facebook

4.9 4.9 out of 5

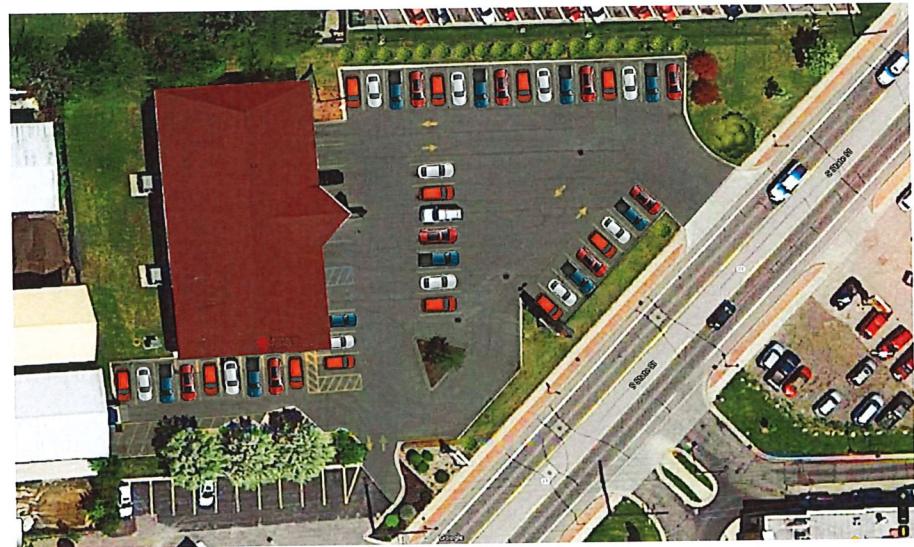
8,724 Facebook Reviews



Current



Proposed Renderings





## Other locations



Cincinnati, OH



Grand Rapids, MI

## PETITION FOR ANNEXATION TO THE CITY OF CARO

Milton Berry, Single, of

name 1022 E. Caro Rd. Caro, MI 48723, and

Connie Bishop, Married,  
name marital status

of 1705 Van Geisen Rd. Caro, MI 48723, pursuant to

Section 9(8) of Public Act 279 of the Public Acts of the State of Michigan of 1909, as amended {MSA 5.2088(8); MCLA 117.9(8)}, herewith petition the City Council of the City of Caro to annex the following described property, for which he/she/they own 100 percent of the legal title, and upon which no qualified electors presently reside, other than those petitioning, to the City of

Caro:

Parcel # 002-035-101-1100-00

Alm 35-03 Sec 35 T 13N R 9E Com at a pt which is 579.3 FT E of SW  
Cor of Sec. 94 E 205.7 FT, TH N 129 FT, TH N 72 Deg 30' W 554.4  
FT, TH N 45 Deg W 33 FT, TH S 42 Deg 30' W 62.1 FT, TH S 44  
Deg 58' 30" E 204 FT, TH S 45 Deg 14' W 4.4 FT, TH S 44 Deg 58' 30" E 169.87  
FT, TH N 88 Deg 58' E 29.71 FT, TH S 76 Deg 33' E 112.5 FT to POB

as the same is more graphically depicted on Exhibit A attached hereto, which as of the date of this Petition, is presently located within the jurisdictional limits of the Township of

Almer.

Date 1/31/2022

Milton Berry (signature)

Connie Bishop (signature)

CITY

Phone # of Petitioner: 989-670-5283

Phone # of property, if different:   

Number of people residing on parcel: 1

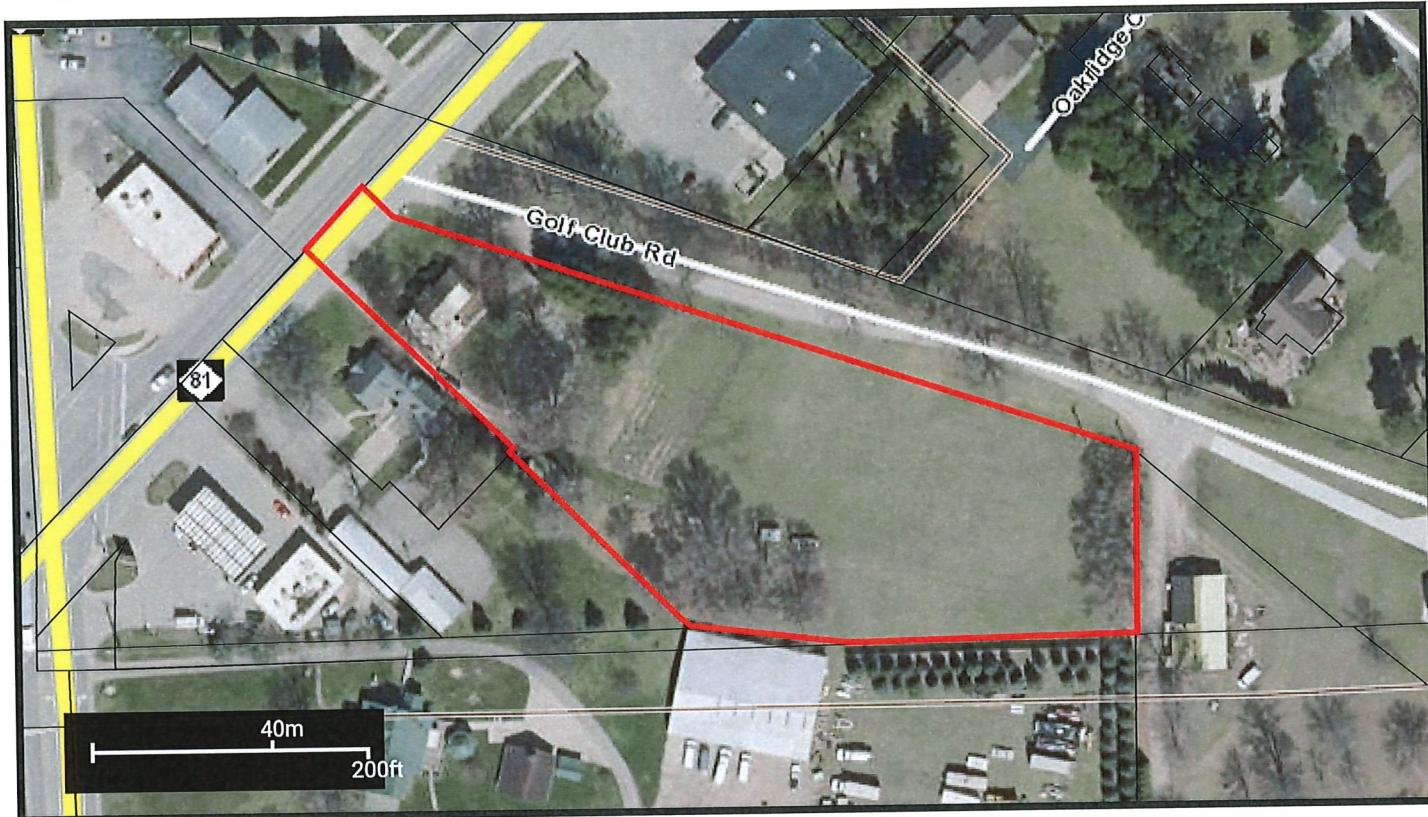


# Tuscola County GIS

Parcel Report: 002-035-101-1100-00

12/15/2021

9:42:57 AM



## Property Address

1022 E CARO RD

CARO, MI, 48723

## Owner Address

BERRY JEAN G &amp; MILTON

BISHOP CONNIE J

1022 E CARO RD

CARO, MI 48723

Unit:

002

Unit Name:

ALMER CHARTER TOWNSHIP

## General Information for 2021 Tax Year

Parcel Number:

002-035-101-1100-00

30

|                   |                    |
|-------------------|--------------------|
| Property Class:   | 401                |
| Class Name:       | 401 RESIDENTIAL    |
| School Dist Code: | 79020              |
| School Dist Name: | 79020 CARO SCHOOLS |

|           |      |
|-----------|------|
| PRE 2020: | 100% |
| PRE 2021: | 100% |

|                        |          |
|------------------------|----------|
| Assessed Value:        | \$62,600 |
| Taxable Value:         | \$50,732 |
| State Equalized Value: | \$62,600 |

### Prev Year Info

| Prev Year Info | MBOR Assessed | Final SEV | Final Taxable |
|----------------|---------------|-----------|---------------|
| 2020           | \$59,200      | \$59,200  | \$50,032      |
| 2019           | \$49,100      | \$49,100  | \$49,100      |

### Land Information

|          |   |
|----------|---|
| Acreage: | 0 |
| Zoning:  |   |

### Legal Description

ALM-35-03 SEC 35 T13N R9E COM AT A PT WHICH IS 579.3 FT E OF SW COR OF SEC TH E 205.7 FT, TH N 129 FT, TH N 72 DEG 30' W 554.4 FT, TH N 45 DEG W 33 FT, TH S 42 DEG 30' W 62.1 FT, TH S 44 DEG 58' 30" E 204 FT, TH S 45 DEG 14' W 4.4 FT, TH S 44 DEG 58' 30" E 169.87 FT, TH N 88 DEG 58' E 29.77 FT, TH S 76 DEG 33' E 112.5 FT TO POB.

## Sales Information

---

**Sale Date:** 09-15-2016

**Sale Price:** 0

**Instrument:** QC

**Grantor:** BERRY JEAN G

**Grantee:** BERRY JEAN G & MILTON

**Terms of Sale:** 21-NOT USED

**Liber/Page:** 1359/268

## Delinquent Tax Information as of 12/15/2021

---

\*DOES NOT include unpaid taxes on PERSONAL PROPERTY

**Tax Year:** 2011

**Base Tax:** 1725.07

**Base Tax Due:** 0

**Base Tax Paid:** 1725.07

**Total Due:** 0

**Last Paid:** 06/06/2012

**Tax Year:** 2010

**Base Tax:** 1769.5

**Base Tax Due:** 0

**Base Tax Paid:** 1769.5

**Total Due:** 0

**Last Paid:** 01/04/2012

**Tax Year:** 2009

**Base Tax:** 1120.63

**Base Tax Due:** 0

**Base Tax Paid:** 1120.63

**Total Due:** 0

**Last Paid:** 02/01/2011

**Tax Year:** 2008

**Base Tax:** 1755.23

**Base Tax Due:** 0

**Base Tax Paid:** 1755.23

**Total Due:** 0

**Last Paid:** 02/01/2010

**Tax Year:** 2007

**Base Tax:** 1703.88  
**Base Tax Due:** 0  
**Base Tax Paid:** 1703.88  
**Total Due:** 0  
**Last Paid:** 02/24/2009

## Tax History \*Total Due as of settlement date

### Tax Details 2021 Winter

|                           |                    |
|---------------------------|--------------------|
| <b>School Dist. Code:</b> | 79020              |
| <b>School Dist. Name:</b> | 79020 CARO SCHOOLS |
| <b>Property Class:</b>    | 401                |
| <b>Class Name:</b>        | 401 RESIDENTIAL    |

**Last Payment Date:**

|                               |            |
|-------------------------------|------------|
| <b>Base Tax:</b>              | \$1,286.31 |
| <b>Admin Fees:</b>            | \$0.00     |
| <b>Interest Fees:</b>         | \$0.00     |
| <b>Total Tax &amp; Fees:</b>  | \$1,286.31 |
| <b>Assessed Value:</b>        | \$62,600   |
| <b>Taxable Value:</b>         | \$50,732   |
| <b>State Equalized Value:</b> | \$62,600   |
| <b>Exemption Percent:</b>     | 100%       |

|                            |        |
|----------------------------|--------|
| <b>Base Paid:</b>          | \$0.00 |
| <b>Admin Fees Paid:</b>    | \$0.00 |
| <b>Interest Fees Paid:</b> | \$0    |
| <b>Total Paid:</b>         | \$0.00 |

### Tax Items 2021 Winter

| Tax Source      | Millage Rate | Tax Amt. | Base Amt. Paid |
|-----------------|--------------|----------|----------------|
| GARBAGE         | 0            | 210.00   | \$0.00         |
| SCHOOL OPER FC  | 17.9928      | 0.00     | \$0.00         |
| CARO TRANS AUTH | 1.9972       | 101.32   | \$0.00         |
| CARO DIST LIBR  | 1.4882       | 75.49    | \$0.00         |
| TUSCOLA INTER   | 4.2409       | 215.14   | \$0.00         |
| CARO DEBT 2     | 2.55         | 129.36   | \$0.00         |
| CARO DEBT       | 3.1          | 157.26   | \$0.00         |

|                 |         |       |        |
|-----------------|---------|-------|--------|
| CARO OPER       | 17.9928 | 0.00  | \$0.00 |
| TWP ROADS 19.22 | 0.9965  | 50.55 | \$0.00 |
| TWP ROADS 21.24 | 0.9965  | 50.55 | \$0.00 |
| TWP OPERATING   | 1.45    | 73.56 | \$0.00 |
| MSU EXTENSION   | 0.1     | 5.07  | \$0.00 |
| VETERANS        | 0.17    | 8.62  | \$0.00 |
| RECYCLING       | 0.15    | 7.60  | \$0.00 |
| MOSQUITO        | 0.6316  | 32.04 | \$0.00 |
| ROADS/STREETS   | 0.9657  | 48.99 | \$0.00 |
| ROAD PATROL     | 1.33    | 67.47 | \$0.00 |
| MEDICAL CARE    | 0.25    | 12.68 | \$0.00 |
| SENIOR CITIZENS | 0.32    | 16.23 | \$0.00 |
| BRIDGE/STREETS  | 0.4807  | 24.38 | \$0.00 |

**Tax Details 2021 Summer**

|                    |                    |
|--------------------|--------------------|
| School Dist. Code: | 79020              |
| School Dist. Name: | 79020 CARO SCHOOLS |
| Property Class:    | 401                |
| Class Name:        | 401 RESIDENTIAL    |

**Last Payment Date:**

|                        |          |
|------------------------|----------|
| Base Tax:              | \$502.96 |
| Admin Fees:            | \$0.00   |
| Interest Fees:         | \$20.12  |
| Total Tax & Fees:      | \$523.08 |
| Assessed Value:        | \$62,600 |
| Taxable Value:         | \$50,732 |
| State Equalized Value: | \$62,600 |
| Exemption Percent:     | 100%     |

|                     |        |
|---------------------|--------|
| Base Paid:          | \$0.00 |
| Admin Fees Paid:    | \$0.00 |
| Interest Fees Paid: | \$0    |
| Total Paid:         | \$0.00 |

**Tax Items 2021 Summer**

| Tax Source       | Millage Rate | Tax Amt. | Base Amt. Paid |
|------------------|--------------|----------|----------------|
| COUNTY OPERATING | 3.9141       | 198.57   | \$0.00         |

|     |   |        |        |
|-----|---|--------|--------|
| SET | 6 | 304.39 | \$0.00 |
|-----|---|--------|--------|

**Tax Details 2020 Winter**

|                    |                    |
|--------------------|--------------------|
| School Dist. Code: | 79020              |
| School Dist. Name: | 79020 CARO SCHOOLS |
| Property Class:    | 401                |
| Class Name:        | 401 RESIDENTIAL    |

|                    |               |
|--------------------|---------------|
| Last Payment Date: | March 1, 2021 |
|--------------------|---------------|

|                        |            |
|------------------------|------------|
| Base Tax:              | \$1,251.37 |
| Admin Fees:            | \$0.00     |
| Interest Fees:         | \$0.00     |
| Total Tax & Fees:      | \$1,251.37 |
| Assessed Value:        | \$59,200   |
| Taxable Value:         | \$50,032   |
| State Equalized Value: | \$59,200   |
| Exemption Percent:     | 100%       |

|                     |            |
|---------------------|------------|
| Base Paid:          | \$1,251.37 |
| Admin Fees Paid:    | \$0.00     |
| Interest Fees Paid: | \$0        |
| Total Paid:         | \$1,251.37 |

**Tax Items 2020 Winter**

| Tax Source      | Millage Rate | Tax Amt. | Base Amt. Paid |
|-----------------|--------------|----------|----------------|
| BRIDGE/STREETS  | 0.4807       | 24.05    | \$24.05        |
| SENIOR CITIZENS | 0.32         | 16.01    | \$16.01        |
| MEDICAL CARE    | 0.25         | 12.50    | \$12.50        |
| ROAD PATROL     | 1.33         | 66.54    | \$66.54        |
| ROADS/STREETS   | 0.9657       | 48.31    | \$48.31        |
| MOSQUITO        | 0.6316       | 31.60    | \$31.60        |
| RECYCLING       | 0.15         | 7.50     | \$7.50         |
| VETERANS        | 0.17         | 8.50     | \$8.50         |
| MSU EXTENSION   | 0.1          | 5.00     | \$5.00         |
| TWP OPERATING   | 1.4551       | 72.80    | \$72.80        |
| TWP ROADS 16.20 | 1            | 50.03    | \$50.03        |
| TWP ROADS 18.22 | 1            | 50.03    | \$50.03        |
| CARO OPER       | 18           | 0.00     | \$0.00         |

12/15/21, 9:43 AM

FetchGIS

|                 |        |        |          |
|-----------------|--------|--------|----------|
| CARO DEBT       | 2.87   | 143.59 | \$143.59 |
| CARO DEBT 2     | 2.78   | 139.08 | \$139.08 |
| TUSCOLA INTER   | 4.2409 | 212.18 | \$212.18 |
| CARO DIST LIBR  | 1.4909 | 74.59  | \$74.59  |
| CARO TRANS AUTH | 2      | 100.06 | \$100.06 |
| SCHOOL OPER FC  | 18     | 0.00   | \$0.00   |
| GARBAGE         | 0      | 189.00 | \$189.00 |

**Tax Details 2020 Summer**

|                    |                    |
|--------------------|--------------------|
| School Dist. Code: | 79020              |
| School Dist. Name: | 79020 CARO SCHOOLS |
| Property Class:    | 401                |
| Class Name:        | 401 RESIDENTIAL    |

|                    |               |
|--------------------|---------------|
| Last Payment Date: | March 1, 2021 |
|--------------------|---------------|

|                        |          |
|------------------------|----------|
| Base Tax:              | \$496.02 |
| Admin Fees:            | \$0.00   |
| Interest Fees:         | \$29.76  |
| Total Tax & Fees:      | \$525.78 |
| Assessed Value:        | \$59,200 |
| Taxable Value:         | \$50,032 |
| State Equalized Value: | \$59,200 |
| Exemption Percent:     | 100%     |

|                     |          |
|---------------------|----------|
| Base Paid:          | \$496.02 |
| Admin Fees Paid:    | \$0.00   |
| Interest Fees Paid: | \$30     |
| Total Paid:         | \$525.78 |

**Tax Items 2020 Summer**

| Tax Source       | Millage Rate | Tax Amt. | Base Amt. Paid |
|------------------|--------------|----------|----------------|
| SET              | 6            | 300.19   | \$300.19       |
| COUNTY OPERATING | 3.9141       | 195.83   | \$195.83       |

**Tax Details 2019 Winter**

**School Dist. Code:** 79020  
**School Dist. Name:** 79020 CARO SCHOOLS  
**Property Class:** 401  
**Class Name:** 401 RESIDENTIAL

**Last Payment Date:** March 2, 2020

**Base Tax:** \$1,225.12  
**Admin Fees:** \$0.00  
**Interest Fees:** \$0.00  
**Total Tax & Fees:** \$1,225.12  
**Assessed Value:** \$49,100  
**Taxable Value:** \$49,100  
**State Equalized Value:** \$49,100  
**Exemption Percent:** 100%

**Base Paid:** \$1,225.12  
**Admin Fees Paid:** \$0.00  
**Interest Fees Paid:** \$0  
**Total Paid:** \$1,225.12

### Tax Items 2019 Winter

| Tax Source      | Millage Rate | Tax Amt. | Base Amt. Paid |
|-----------------|--------------|----------|----------------|
| GARBAGE         | 0            | 185.00   | \$185.00       |
| SCHOOL OPER FC  | 18           | 0.00     | \$0.00         |
| CARO TRANS AUTH | 2            | 98.20    | \$98.20        |
| CARO DIST LIBR  | 1.4909       | 73.20    | \$73.20        |
| TUSCOLA INTER   | 4.2409       | 208.22   | \$208.22       |
| CARO DEBT 2     | 2.78         | 136.49   | \$136.49       |
| CARO DEBT       | 2.82         | 138.46   | \$138.46       |
| CARO OPER       | 18           | 0.00     | \$0.00         |
| TWP ROADS 18.22 | 1            | 49.10    | \$49.10        |
| TWP ROADS 16.20 | 1            | 49.10    | \$49.10        |
| TWP OPERATING   | 1.4551       | 71.44    | \$71.44        |
| MSU EXTENSION   | 0.1          | 4.91     | \$4.91         |
| VETERANS        | 0.17         | 8.34     | \$8.34         |
| RECYCLING       | 0.15         | 7.36     | \$7.36         |
| MOSQUITO        | 0.6316       | 31.01    | \$31.01        |

|                 |        |       |         |
|-----------------|--------|-------|---------|
| ROADS/STREETS   | 0.9657 | 47.41 | \$47.41 |
| ROAD PATROL     | 1.33   | 65.30 | \$65.30 |
| MEDICAL CARE    | 0.25   | 12.27 | \$12.27 |
| SENIOR CITIZENS | 0.32   | 15.71 | \$15.71 |
| BRIDGE/STREETS  | 0.4807 | 23.60 | \$23.60 |

**Tax Details 2019 Summer**

|                           |                    |
|---------------------------|--------------------|
| <b>School Dist. Code:</b> | 79020              |
| <b>School Dist. Name:</b> | 79020 CARO SCHOOLS |
| <b>Property Class:</b>    | 401                |
| <b>Class Name:</b>        | 401 RESIDENTIAL    |

|                           |               |
|---------------------------|---------------|
| <b>Last Payment Date:</b> | March 2, 2020 |
|---------------------------|---------------|

|                               |          |
|-------------------------------|----------|
| <b>Base Tax:</b>              | \$486.78 |
| <b>Admin Fees:</b>            | \$0.00   |
| <b>Interest Fees:</b>         | \$29.21  |
| <b>Total Tax &amp; Fees:</b>  | \$515.99 |
| <b>Assessed Value:</b>        | \$49,100 |
| <b>Taxable Value:</b>         | \$49,100 |
| <b>State Equalized Value:</b> | \$49,100 |
| <b>Exemption Percent:</b>     | 100%     |

|                            |          |
|----------------------------|----------|
| <b>Base Paid:</b>          | \$486.78 |
| <b>Admin Fees Paid:</b>    | \$0.00   |
| <b>Interest Fees Paid:</b> | \$29     |
| <b>Total Paid:</b>         | \$515.99 |

**Tax Items 2019 Summer**

| Tax Source       | Millage Rate | Tax Amt. | Base Amt. Paid |
|------------------|--------------|----------|----------------|
| SET              | 6            | 294.60   | \$294.60       |
| COUNTY OPERATING | 3.9141       | 192.18   | \$192.18       |

**Application Use:**

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## PETITION FOR ANNEXATION TO THE CITY OF CARO

Arturo Reynero Single, of  
name marital status

1156 E Caro Rd, and  
address

 ,  ,  
name marital status

of  , pursuant to  
address

Section 9(8) of Public Act 279 of the Public Acts of the State of Michigan of 1909, as amended {MSA 5.2088(8); MCLA 117.9(8)}, herewith petition the City Council of the City of Caro to annex the following described property, for which he/she/they own 100 percent of the legal title, and upon which no qualified electors presently reside, other than those petitioning, to the City of Caro:

as the same is more graphically depicted on Exhibit A attached hereto, which as of the date of this Petition, is presently located within the jurisdictional limits of the Township of

   
X Date 1-24-22  (signature)

 (signature)

CITY Caro Mi Phone # of Petitioner: 989-670-9422  
48723

Phone # of property, if different:  

Number of people residing on parcel: 1

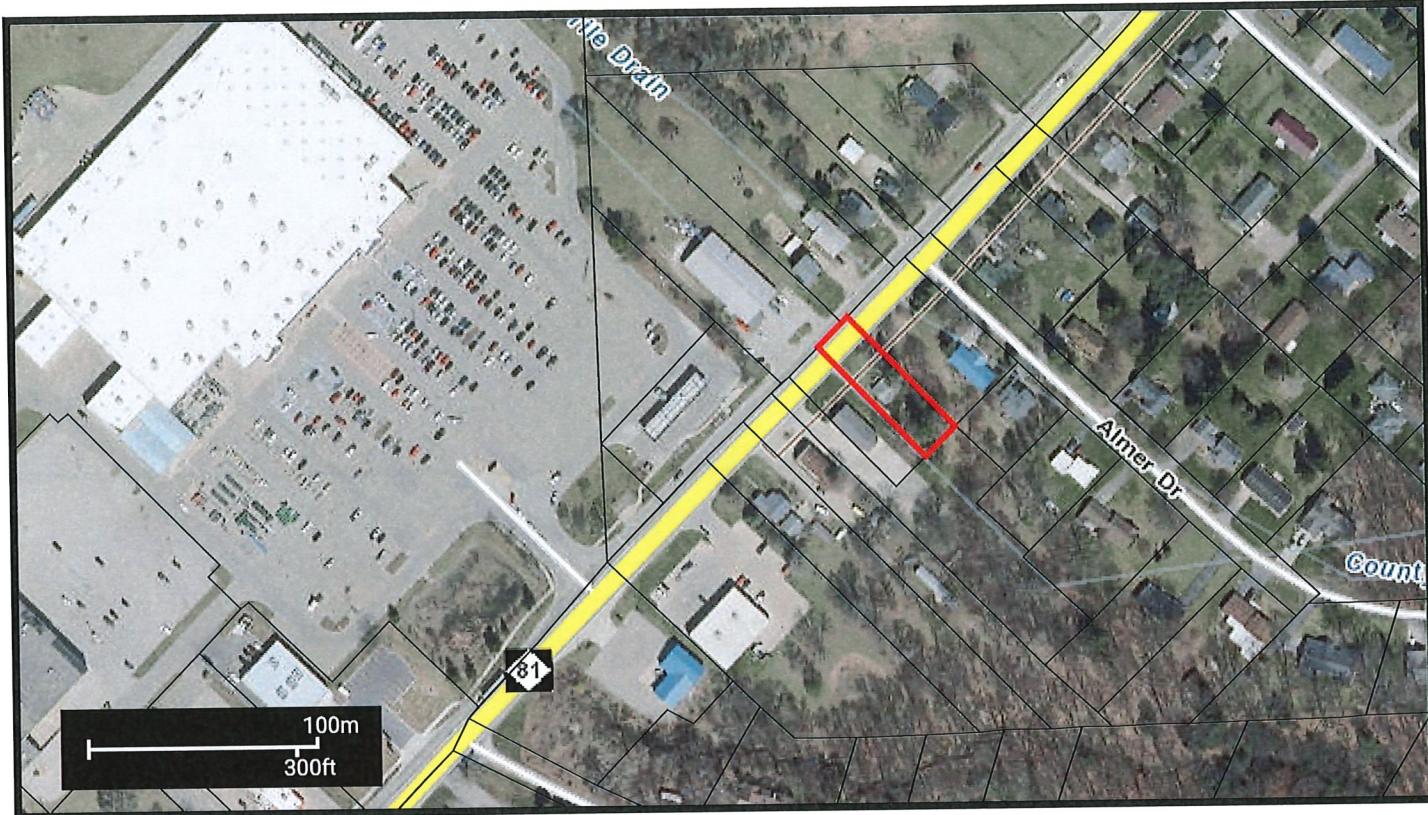


# Tuscola County GIS

Parcel Report: 002-035-101-3100-00

2/3/2022

3:55:13 PM



## Property Address

1156 E CARO RD  
CARO, MI, 48723

## Owner Address

REYNERO ARTURO T

--

1156 E CARO RD  
CARO, MI 48723

Unit:

002

Unit Name:

ALMER CHARTER TOWNSHIP

## General Information for 2021 Tax Year

Parcel Number:

002-035-101-3100-00

**Property Class:** 401  
**Class Name:** 401 RESIDENTIAL  
**School Dist Code:** 79020  
**School Dist Name:** 79020 CARO SCHOOLS

**PRE 2020:** 100%  
**PRE 2021:** 100%

---

**Assessed Value:** \$24,200  
**Taxable Value:** \$24,200  
**State Equalized Value:** \$24,200

### Prev Year Info

| Prev Year Info | MBOR Assessed | Final SEV | Final Taxable |
|----------------|---------------|-----------|---------------|
| 2020           | \$24,600      | \$24,600  | \$24,600      |
| 2019           | \$23,400      | \$23,400  | \$23,040      |

### Land Information

---

**Acreage:** 0  
**Zoning:**

---

### Legal Description

ALM-35-20 SEC 35 T13N R9E COM IN CL OF M-81 424.4 FT NE OF WHERE W LN OF NE 1/4 OF SW 1/4  
INTERS CL OF HWY, TH N 60 FT, TH SE 218 FT, TH SW PAR WITH HWY 60 FT, TH NW 218 FT TO POB.

## Sales Information

---

Sale Date: 04-24-2019

**Sale Price:** 52900

**Instrument:** WD

**Grantor:** SCHARFF RONALD

**Grantee:** REYNERO ARTURO T

**Terms of Sale:** 03-ARM'S LENGTH

**Liber/Page:** 1421/611

Sale Date: 06-08-2017

**Sale Price:** 38500

**Instrument:** WD

**Grantor:** VERNIER PHYLLIS M

**Grantee:** SCHARFF RONALD

**Terms of Sale:** 03-ARM'S LENGTH

**Liber/Page:** 1375/1390

Sale Date: 07-16-1999

**Sale Price:** 42500

**Instrument:** WD

**Grantor:** PARSELL GARY & MARILYN

**Grantee:** VERNIER PHYLLIS M

**Terms of Sale:** 03-ARM'S LENGTH

**Liber/Page:** 00777:00495

Sale Date: 07-16-1999

**Sale Price:** 42500

**Instrument:** WD

**Grantor:**

**Grantee:**

**Terms of Sale:** 33-TO BE DETERMINED

**Liber/Page:** 00777:0495

Sale Date: 02-27-1992

**Sale Price:** 35000

**Instrument:** WD

**Grantor:** BERGH

**Grantee:** PARSELL GARY

**Terms of Sale:** 03-ARM'S LENGTH

**Liber/Page:** 00622:00696

## Delinquent Tax Information as of 2/3/2022

---

\*DOES NOT include unpaid taxes on PERSONAL PROPERTY

Tax Year: 1994

**Base Tax:** 548.9  
**Base Tax Due:** 0  
**Base Tax Paid:** 548.9  
**Total Due:** 0  
**Last Paid:** 12/28/1995

**Tax Year:** 1992

**Base Tax:** 318.06  
**Base Tax Due:** 0  
**Base Tax Paid:** 318.06  
**Total Due:** 0  
**Last Paid:** 12/28/1995

## Tax History \*Total Due as of settlement date

---

### Tax Details 2021 Winter

|                           |                    |
|---------------------------|--------------------|
| <b>School Dist. Code:</b> | 79020              |
| <b>School Dist. Name:</b> | 79020 CARO SCHOOLS |
| <b>Property Class:</b>    | 401                |
| <b>Class Name:</b>        | 401 RESIDENTIAL    |

**Last Payment Date:**

|                               |          |
|-------------------------------|----------|
| <b>Base Tax:</b>              | \$723.40 |
| <b>Admin Fees:</b>            | \$0.00   |
| <b>Interest Fees:</b>         | \$0.00   |
| <b>Total Tax &amp; Fees:</b>  | \$723.40 |
| <b>Assessed Value:</b>        | \$24,200 |
| <b>Taxable Value:</b>         | \$24,200 |
| <b>State Equalized Value:</b> | \$24,200 |
| <b>Exemption Percent:</b>     | 100%     |

|                            |        |
|----------------------------|--------|
| <b>Base Paid:</b>          | \$0.00 |
| <b>Admin Fees Paid:</b>    | \$0.00 |
| <b>Interest Fees Paid:</b> | \$0    |
| <b>Total Paid:</b>         | \$0.00 |

### Tax Items 2021 Winter

| Tax Source      | Millage Rate | Tax Amt. | Base Amt. Paid |
|-----------------|--------------|----------|----------------|
| BRIDGE/STREETS  | 0.4807       | 11.63    | \$0.00         |
| SENIOR CITIZENS | 0.32         | 7.74     | \$0.00         |
| MEDICAL CARE    | 0.25         | 6.05     | \$0.00         |

|                 |         |        |        |
|-----------------|---------|--------|--------|
| ROAD PATROL     | 1.33    | 32.18  | \$0.00 |
| ROADS/STREETS   | 0.9657  | 23.36  | \$0.00 |
| MOSQUITO        | 0.6316  | 15.28  | \$0.00 |
| RECYCLING       | 0.15    | 3.63   | \$0.00 |
| VETERANS        | 0.17    | 4.11   | \$0.00 |
| MSU EXTENSION   | 0.1     | 2.42   | \$0.00 |
| TWP OPERATING   | 1.45    | 35.09  | \$0.00 |
| TWP ROADS 21.24 | 0.9965  | 24.11  | \$0.00 |
| TWP ROADS 19.22 | 0.9965  | 24.11  | \$0.00 |
| CARO OPER       | 17.9928 | 0.00   | \$0.00 |
| CARO DEBT       | 3.1     | 75.02  | \$0.00 |
| CARO DEBT 2     | 2.55    | 61.71  | \$0.00 |
| TUSCOLA INTER   | 4.2409  | 102.62 | \$0.00 |
| CARO DIST LIBR  | 1.4882  | 36.01  | \$0.00 |
| CARO TRANS AUTH | 1.9972  | 48.33  | \$0.00 |
| SCHOOL OPER FC  | 17.9928 | 0.00   | \$0.00 |
| GARBAGE         | 0       | 210.00 | \$0.00 |

### Tax Details 2021 Summer

|                    |                    |
|--------------------|--------------------|
| School Dist. Code: | 79020              |
| School Dist. Name: | 79020 CARO SCHOOLS |
| Property Class:    | 401                |
| Class Name:        | 401 RESIDENTIAL    |

### Last Payment Date:

|                        |          |
|------------------------|----------|
| Base Tax:              | \$239.92 |
| Admin Fees:            | \$0.00   |
| Interest Fees:         | \$14.40  |
| Total Tax & Fees:      | \$254.32 |
| Assessed Value:        | \$24,200 |
| Taxable Value:         | \$24,200 |
| State Equalized Value: | \$24,200 |
| Exemption Percent:     | 100%     |

|                     |        |
|---------------------|--------|
| Base Paid:          | \$0.00 |
| Admin Fees Paid:    | \$0.00 |
| Interest Fees Paid: | \$0    |
| Total Paid:         | \$0.00 |

**Tax Items 2021 Summer**

| Tax Source       | Millage Rate | Tax Amt. | Base Amt. Paid |
|------------------|--------------|----------|----------------|
| SET              | 6            | 145.20   | \$0.00         |
| COUNTY OPERATING | 3.9141       | 94.72    | \$0.00         |

**Tax Details 2020 Winter**

|                    |                    |
|--------------------|--------------------|
| School Dist. Code: | 79020              |
| School Dist. Name: | 79020 CARO SCHOOLS |
| Property Class:    | 401                |
| Class Name:        | 401 RESIDENTIAL    |

Last Payment Date: January 12, 2021

|                        |          |
|------------------------|----------|
| Base Tax:              | \$711.32 |
| Admin Fees:            | \$0.00   |
| Interest Fees:         | \$0.00   |
| Total Tax & Fees:      | \$711.32 |
| Assessed Value:        | \$24,600 |
| Taxable Value:         | \$24,600 |
| State Equalized Value: | \$24,600 |
| Exemption Percent:     | 100%     |

|                     |          |
|---------------------|----------|
| Base Paid:          | \$711.32 |
| Admin Fees Paid:    | \$0.00   |
| Interest Fees Paid: | \$0      |
| Total Paid:         | \$711.32 |

**Tax Items 2020 Winter**

| Tax Source      | Millage Rate | Tax Amt. | Base Amt. Paid |
|-----------------|--------------|----------|----------------|
| BRIDGE/STREETS  | 0.4807       | 11.82    | \$11.82        |
| SENIOR CITIZENS | 0.32         | 7.87     | \$7.87         |
| MEDICAL CARE    | 0.25         | 6.15     | \$6.15         |
| ROAD PATROL     | 1.33         | 32.71    | \$32.71        |
| ROADS/STREETS   | 0.9657       | 23.75    | \$23.75        |
| MOSQUITO        | 0.6316       | 15.53    | \$15.53        |
| RECYCLING       | 0.15         | 3.69     | \$3.69         |
| VETERANS        | 0.17         | 4.18     | \$4.18         |
| MSU EXTENSION   | 0.1          | 2.46     | \$2.46         |
| TWP OPERATING   | 1.4551       | 35.79    | \$35.79        |
| TWP ROADS 16.20 | 1            | 24.60    | \$24.60        |

|                 |        |        |          |
|-----------------|--------|--------|----------|
| TWP ROADS 18.22 | 1      | 24.60  | \$24.60  |
| CARO OPER       | 18     | 0.00   | \$0.00   |
| CARO DEBT       | 2.87   | 70.60  | \$70.60  |
| CARO DEBT 2     | 2.78   | 68.38  | \$68.38  |
| TUSCOLA INTER   | 4.2409 | 104.32 | \$104.32 |
| CARO DIST LIBR  | 1.4909 | 36.67  | \$36.67  |
| CARO TRANS AUTH | 2      | 49.20  | \$49.20  |
| SCHOOL OPER FC  | 18     | 0.00   | \$0.00   |
| GARBAGE         | 0      | 189.00 | \$189.00 |

### Tax Details 2020 Summer

|                           |                    |
|---------------------------|--------------------|
| <b>School Dist. Code:</b> | 79020              |
| <b>School Dist. Name:</b> | 79020 CARO SCHOOLS |
| <b>Property Class:</b>    | 401                |
| <b>Class Name:</b>        | 401 RESIDENTIAL    |

|                           |                 |
|---------------------------|-----------------|
| <b>Last Payment Date:</b> | August 29, 2020 |
|---------------------------|-----------------|

|                               |          |
|-------------------------------|----------|
| <b>Base Tax:</b>              | \$243.88 |
| <b>Admin Fees:</b>            | \$0.00   |
| <b>Interest Fees:</b>         | \$0.00   |
| <b>Total Tax &amp; Fees:</b>  | \$243.88 |
| <b>Assessed Value:</b>        | \$24,600 |
| <b>Taxable Value:</b>         | \$24,600 |
| <b>State Equalized Value:</b> | \$24,600 |
| <b>Exemption Percent:</b>     | 100%     |

|                            |          |
|----------------------------|----------|
| <b>Base Paid:</b>          | \$243.88 |
| <b>Admin Fees Paid:</b>    | \$0.00   |
| <b>Interest Fees Paid:</b> | \$0      |
| <b>Total Paid:</b>         | \$243.88 |

### Tax Items 2020 Summer

| Tax Source       | Millage Rate | Tax Amt. | Base Amt. Paid |
|------------------|--------------|----------|----------------|
| SET              | 6            | 147.60   | \$147.60       |
| COUNTY OPERATING | 3.9141       | 96.28    | \$96.28        |

### Tax Details 2019 Winter

**School Dist. Code:** 79020  
**School Dist. Name:** 79020 CARO SCHOOLS  
**Property Class:** 401  
**Class Name:** 401 RESIDENTIAL

**Last Payment Date:** December 28, 2019

**Base Tax:** \$704.92  
**Admin Fees:** \$0.00  
**Interest Fees:** \$0.00  
**Total Tax & Fees:** \$704.92  
**Assessed Value:** \$23,400  
**Taxable Value:** \$23,040  
**State Equalized Value:** \$23,400  
**Exemption Percent:** 100%

**Base Paid:** \$704.92  
**Admin Fees Paid:** \$0.00  
**Interest Fees Paid:** \$0  
**Total Paid:** \$704.92

### Tax Items 2019 Winter

| Tax Source      | Millage Rate | Tax Amt. | Base Amt. Paid |
|-----------------|--------------|----------|----------------|
| BRIDGE/STREETS  | 0.4807       | 11.07    | \$11.07        |
| SENIOR CITIZENS | 0.32         | 7.37     | \$7.37         |
| MEDICAL CARE    | 0.25         | 5.76     | \$5.76         |
| ROAD PATROL     | 1.33         | 30.64    | \$30.64        |
| ROADS/STREETS   | 0.9657       | 22.24    | \$22.24        |
| MOSQUITO        | 0.6316       | 14.55    | \$14.55        |
| RECYCLING       | 0.15         | 3.45     | \$3.45         |
| VETERANS        | 0.17         | 3.91     | \$3.91         |
| MSU EXTENSION   | 0.1          | 2.30     | \$2.30         |
| TWP OPERATING   | 1.4551       | 33.52    | \$33.52        |
| TWP ROADS 16.20 | 1            | 23.04    | \$23.04        |
| TWP ROADS 18.22 | 1            | 23.04    | \$23.04        |
| CARO OPER       | 18           | 0.00     | \$0.00         |
| CARO DEBT       | 2.82         | 64.97    | \$64.97        |
| CARO DEBT 2     | 2.78         | 64.05    | \$64.05        |
| TUSCOLA INTER   | 4.2409       | 97.71    | \$97.71        |

|                 |        |        |          |
|-----------------|--------|--------|----------|
| CARO DIST LIBR  | 1.4909 | 34.35  | \$34.35  |
| CARO TRANS AUTH | 2      | 46.08  | \$46.08  |
| SCHOOL OPER FC  | 18     | 0.00   | \$0.00   |
| GARBAGE         | 0      | 185.00 | \$185.00 |
| DEL SEWER       | 0      | 31.87  | \$31.87  |

### Tax Details 2019 Summer

|                    |                    |
|--------------------|--------------------|
| School Dist. Code: | 79020              |
| School Dist. Name: | 79020 CARO SCHOOLS |
| Property Class:    | 401                |
| Class Name:        | 401 RESIDENTIAL    |

|                    |                 |
|--------------------|-----------------|
| Last Payment Date: | August 23, 2019 |
|--------------------|-----------------|

|                        |          |
|------------------------|----------|
| Base Tax:              | \$228.42 |
| Admin Fees:            | \$0.00   |
| Interest Fees:         | \$0.00   |
| Total Tax & Fees:      | \$228.42 |
| Assessed Value:        | \$23,400 |
| Taxable Value:         | \$23,040 |
| State Equalized Value: | \$23,400 |
| Exemption Percent:     | 100%     |

|                     |          |
|---------------------|----------|
| Base Paid:          | \$228.42 |
| Admin Fees Paid:    | \$0.00   |
| Interest Fees Paid: | \$0      |
| Total Paid:         | \$228.42 |

### Tax Items 2019 Summer

| Tax Source       | Millage Rate | Tax Amt. | Base Amt. Paid |
|------------------|--------------|----------|----------------|
| SET              | 6            | 138.24   | \$138.24       |
| COUNTY OPERATING | 3.9141       | 90.18    | \$90.18        |

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**CITY OF CARO, MICHIGAN  
RESOLUTION  
AMEND CITY COUNCIL MEETING TIME**

WHEREAS, the City Council's general meeting time is presently 7:30 p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month; and

WHEREAS, the Council may amend the meeting time by a resolution; approved by the majority; and

WHEREAS, Robert's Rules of Order is the recognized authority as to any matter or procedure not covered elsewhere; and

WHEREAS, the last approved council meeting calendar was approved at the regular City Council meeting, December 6, 2021, Motion 21-M-340.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF CARO, MICHIGAN, that the meeting time of the regular City Council of Caro, Michigan shall be \_\_\_\_\_ p.m. on the 1<sup>st</sup> and 3<sup>rd</sup> Monday of each month effective immediately following the approval of this resolution.

MOVED: \_\_\_\_\_ SUPPORTED: \_\_\_\_\_

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

\_\_\_\_\_  
Joseph Greene, Mayor  
City Council

I, Rita Papp, City of Caro Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Caro Council at a regular meeting thereof held on the 7th day of February 2022.

\_\_\_\_\_  
Rita Papp, City of Caro Clerk

# CITY OF CARO

MANAGER  
MATTHEW LANE  
CLERK  
RITA PAPP  
TREASURER  
MICHELE PERRY  
ATTORNEY  
LAURA GENOVICH

317 South State Street  
Caro MI 48723  
Phone 989-673-7671  
Fax 989-673-7310  
Website [www.carocity.net](http://www.carocity.net)

MAYOR  
JOE GREENE  
CITY COUNCIL  
BOB ESCHENBACHER  
DON HALL  
TISHA JONES-HOLUBEC  
JILL WHITE  
EMILY CAMPBELL  
KORY BATSCHEKE

## MEMORANDUM

**TO:** City Council  
**FROM:** Matthew S. Lane, City Manager  
**DATE:** February 7, 2022  
**RE:** City Manager Comments

---

NEW:

- Attended MME conference in Troy, Michigan
- Attended Master Plan community visioning session at the Midway Hall
- Met with MSU extension to discuss possible collaboration for parks and recreation programming
- Attended Planning Commission Meeting (virtually) 1-25-2022
- Toured commercial property on Frank Street.
- Met with mobile home park developer.
- Attended grant discussion with Food Access Collaborative
- Attended virtual jail committee meeting.
- Met with Gentner Excavating regarding Putman Project.
- Attended Parks and Recreation meeting 1-19-2022
- Received two annexation petitions for residents of Almer Township
- Completed Parks and Recreation 5-Year Plan (Nora)
- Uploaded Parks and Recreation Plan to MDNR System
- Met with DTE/Kappen Forestry representative to discuss tree trimming and removal in DTE ROW

IN PROGRESS:

- Working with ALDI, Inc on new store in the City.
  - Rezoning Approved
  - Aldi is combining parcels
  - Held department review of utilities
  - Site Plan Approved by Planning Commission
  - Received second plans, currently under review
  - MDOT Approved Work Plan
  - City will apply for ROW permit for utilities, per MDOT request
- Attended Planning Commission Meeting 1-11-2022
- Continuing discussions with MMR regarding EMS service.
  - Second stakeholder meeting scheduled for February 25th
- Adult-Use Marihuana Application Packet and Process
  - Applications currently under review
    - Two retail establishments
    - Two Class C Grow

# CITY OF CARO

MANAGER  
MATTHEW LANE  
CLERK  
RITA PAPP  
TREASURER  
MICHELE PERRY  
ATTORNEY  
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JILL WHITE  
EMILY CAMPBELL  
KORY BATSCHEKE

- One Class B Grow
- One Processing
  - Staff review requires follow-up for two applicants.
  - Working to set public hearings for SCU at Planning Commission
- Well #1 Pump has been removed and is being inspected
  - We believe there may be additional maintenance costs now that the pump has been removed
  - Waiting on parts and work schedule
- Well #3 Sand Separator project is underway
  - Will be conducting a sand test and well inspection.
  - Sand test was not favorable. Will be televising the well.
- Westen Opportunities/Putman project.
  - Reviewing plans for sewer proposals
  - Received request for water from Putmans
  - In discussions with Indianfields RE: water franchise
  - Presented draft water franchise to the Indianfields and developer
  - City Council approved Water Franchise
  - Developer advised Township they intend to work toward well and septic
  - Spoke with health department regarding the project
  - Spoke with Moore Motors
  - Status of City involvement is currently unknown
- Planning Commission Annual Report (Nora)
- Farmers' Market Annual Report (Lauren)
- Caro Cash Report (Nora/Lauren)

## UPCOMING:

- Working with County on MSP Annexation
  - In communication with county administration regarding annexation.
  - Received resolution and petition requesting annexation
  - Must waive conflict of interest for attorney to review
  - ISD Annexations issue has not yet been resolved (waiting for response from State)
- Pursue proposals for City Hall HVAC upgrades
  - Waiting for official bid
- House demolition bids
  - Working on draft.
- Start thinking about Budget
  - Sending out budget worksheets and Capital Improvement Project requests in February
- ARP: \$417,000
- Lincoln Street Paused until Spring

# CITY OF CARO

MANAGER  
MATTHEW LANE  
CLERK  
RITA PAPP  
TREASURER  
VACANT  
ATTORNEY  
LAURA GENOVICH

317 South State Street  
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MAYOR  
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DON HALL  
TISHA JONES-HOLUBEC  
JILL WHITE  
EMILY CAMPBELL  
KORY BATSCHEKE

**TO:** City Council  
**FROM:** Rita Papp – City Clerk  
**SUBJECT:** Clerk's Report  
**DATE:** February 7, 2022

---

- Processed 11 FOIA's during this period.
- Continuing to review Boards and Commission Appointment vacancies.
- Received 3 application for DDA Board. DDA will not meet until February 2022 to appoint new members and approve their 2022 meeting schedule. January meeting was cancelled.
- 2022 Meeting schedules have been approved for City Council, Parks & Recreation, and Planning Commission. I am waiting on approval for the DDA meeting schedule, due to them not meeting until February 2022. An unapproved 2022 All Committees Meeting Schedule is posted on the City of Caro website.
- Parks & Recreation Committee has 2 vacant seats due to resignations. Vacancies are advertised in the paper, Facebook, and website. Deadline is February 28, 2022. As of today, I have received one application.
- Planning Commission has 1 vacant seat due to a resignation. Vacancy is advertised in the paper, Facebook, and website. Deadline is February 28, 2022. As of today, I have received none.
- Starting to prepare for elections in 2022. I mailed out my introduction letter to previous election inspectors along with an application to update my files. It looks like there is a potential of a May 2022 election. I will know more after the filing deadline of February 8, 2022, for final submission of ballot language to the County Clerk.
- Registered for Michigan Municipal Association Clerk's Institute. Clerks Institute is a three-year program. One week per year of extensive education. Once completed, I will be a Certified Municipal Clerk, CMC. Date of Institute is March 20 – 25, 2022 in Mt. Pleasant.
- Currently working on negotiating the contract with Unifirst (carpet mats for municipal building, fire, police, WWTP, and DPW) for lower rates and fees. Contract was negotiated on January 14, 2022.
- Attended the Master Plan Visioning Session at Midway Hall, February 1, 2022.
- Jana and I are in the process of re-organizing the personnel files by utilizing a different filing system.
- City of Caro Board of review has scheduled their annual organizational meeting for March 7, 2022, at 9:00 a.m. and their Assessment Appeals meetings for March 21, 2022, from 9:00 a.m. – 3:00 p.m., March 22, 2022 from 3:00 p.m. – 9:00 p.m.
- I will be out of the state starting the afternoon of Wednesday, February 9, 2022, and returning the evening of February 11, 2022.